



# **FORWARD PLAN**

**25 July 2022 - 27 November 2022**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551088**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

**EXECUTIVE FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 26/07/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Description:** Purpose of Report: The report provides an update on the city-wide, statutory consultation undertaken in 2021 on the potential designation of targeted Additional Licensing Scheme for HMOs with 3 or 4 occupants within the wards of Hull Road, Guildhall, Clifton, Fishergate, Heworth, Micklegate, Osbaldwick & Derwent, and Fulford & Heslington and set forward options to determine whether to designate an additional licensing scheme.

The Executive will be asked to determine whether to designate an additional HMO licensing scheme.

Decision due date for Executive changed from 19/05/2022 to 16/06/2022. Reason: Officers are still awaiting the report which analysis the data from the two consultation exercises and therefore unable to present the report for the May meeting.

Decision due date for Executive changed from 16/06/2022 to 28/07/2022. Reason: Further detailed work and analysis is required to be undertaken which cannot be completed in time for the June's Executive.

**Wards Affected:** Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

**Report Writer:** Ruth Abbott, Michael Jones

**Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Ruth Abbott, Michael Jones, Head of Housing Delivery and Asset Management

ruth.abbott@york.gov.uk, michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Formal City wide Public Consultation with online survey and stakeholder meetings

**Consultees:**

**Background Documents:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Flood Resilience Innovation Programme Delivery Stage Approval

**Description:** Purpose of Report: City of York Council have been awarded funding through Defra's Flood and Coastal Resilience Innovation Programme, as one of 25 nationally funded schemes, the six year programme will develop a range of incentivised natural flood risk management opportunities across the River Swale, Ure and Nidd catchments. These measures will deliver flood resilience and climate change mitigation outcomes for York and North Yorkshire communities.

The report will update the Executive of the development of the project since the 21 June 2021 Executive paper, the business case development and approval from the Environment Agency and Defra.

The report will outline the procurement and governance strategies and arrangements that will be in place and the ways in which they will be delivered through partnership working with a wide range of partners across the river catchment.

The Executive will be asked to consider the updates detailed in the report and endorse the approach to governance and partnership working for the delivery phase of the project.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:** Steve Wragg **Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are



significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Development of business case in line with Environment Agency and Defra processes and sign off and approval via the funders review and assurance channels. Ongoing reporting and consultation via quarterly Decision Session meetings with the Executive Member for the Environment and Climate Change. Procurement and legal input from Council officers, development of governance approaches with partners – NYCC, national parks, rivers trust etc.

**Consultees:**

**Background Documents:** Flood Resilience Innovation Programme Delivery Stage Approval

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Dementia Strategy

**Description:** Purpose of Report: Work has been underway for some time to develop a Dementia Strategy for the City of York and there has been significant engagement with people with lived experience, carers and families of people with dementia to understand the current environment and the ambition for Dementia support in the future.

A draft Strategy is currently under consultation across system partners, and will be presented to the Health and Adult Social Care Policy and Scrutiny Committee on 5 July 2022.

This report will bring a final Dementia Strategy to Executive for consideration.

Members are asked to sign off on the implementation of a 5 year Dementia Strategy for the City.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain      **Deadline for Report:** 18/07/22  
**Lead Member:** Executive Member for Health and Adult Social Care  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** This Strategy has been through protracted consultation with the public and with interested parties across the health and social care economy. There is an established Dementia Strategy Working Group which has membership from CYC, Health, the Community and Voluntary Sector, organisations who provide care and support to people with Dementia, and people with lived experience. The Strategy has had oversight from the Health and Wellbeing Board, and its sub-group the Ageing Well Partnership.

### Consultees:

**Background Documents:** York Dementia Strategy

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Housing Investment Paper

**Description:** Purpose of Report: The report seeks Housing Revenue Account investment to refurbish existing council stock at Bell Farm pods and Glen Lodge Independent Living Accommodation. The paper also seeks support to install wifi in communal areas of Independent Living Schemes across 9 locations in the city.

Executive will be asked to:

- Support significant refurbishment at both Bell Farm and Glen Lodge
- Agree the budget for this work to be carried out
- Agree that residents will need to be decanted from their homes during the works
- Agree the investment to provide wifi in communal areas of 9 independent living schemes across the city.

**Wards Affected:** Clifton Ward; Dringhouses and Woodthorpe Ward; Fulford and Heslington Ward; Heworth Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Westfield Ward

**Report Writer:** Sophie Round **Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Sophie Round

Sophie.Round@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation has taken place with Housing Management, Building Services, Property Services, Legal & Procurement.

### Consultees:

**Background Documents:** Housing Investment Paper

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Inspection of Local Authority Children's (ILACS) and Action Plan

**Description:** Purpose of Report: This report presents the outcome of the Ofsted inspection of Children's Social Care under the Inspection of Local Authority Children's Services (ILACS) framework and the subsequent action plan.

The Executive will be asked to agree the Ofsted Action Plan.

**Wards Affected:** All Wards

**Report Writer:** Niall McVicar

**Deadline for Report:** 14/07/22

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

#### Process:

#### Consultees:

**Background Documents:** Inspection of Local Authority Children's (ILACS) and action plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Hackney Carriage Licences

**Description:** Purpose of Report: This report advises the Executive of the 'unmet demand' survey which has been undertaken with regards to hackney carriage vehicles and the decision of the Licensing Committee on 7 June 2022 to recommend to the Executive (and Council in due course) that nine hackney carriage licences be issued, bringing the total up to 190, and that these be issued to the type of vehicle identified below.

The Executive will be asked to recommend to Council that the nine licences be issued to wheelchair accessible vehicles, which are also fully electric or plug in electric hybrid, and black in colour in accordance with Option 1.

**Wards Affected:** All Wards

**Report Writer:** Matthew Boxall      **Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Matthew Boxall, Head of Public Protection

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Unmet demand survey includes observation of the ranks plus consultation through questionnaires with the public waiting, plus the wider public generally (including passengers with a disability) and the trade through on-line surveying. Local businesses were also consulted as part of the unmet demand survey.

As noted above, the public (including passengers with a disability) and the trade as well as local businesses that rely on the taxi trade.

### Consultees:

**Background Documents:** Hackney Carriage Licences

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City Centre Access – Action Plan Update

**Description:** Purpose of Report: The report will provide an update on the Levelling Up and Regeneration Bill and future of pavement café licenses.  
An update on progress of the Action Plan approved at November Executive as part of the Strategic Review of City Centre Access.  
  
The Executive will be asked to consider the regulatory arrangements for Pavement Café Licenses and consider progress and next steps in the delivery of the Strategic Review of City Centre Access Action Plan.

**Wards Affected:** All Wards

**Report Writer:** Dave Atkinson      **Deadline for Report:** 14/07/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The Action Plan was consulted upon. Any new guidance for determining Pavement Café Licenses will need consultation upon.

### Consultees:

**Background Documents:** City Centre Access – Action Plan Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/08/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance 2022/23 Monitor 1

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** The Executive will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 08/08/22  
Debbie Mitchell

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Debbie Mitchell, Chief Finance Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & Performance 2022/23 Monitor 1

### Call-In

If this item is called-in, it will be considered by the **25/07/22**  
Corporate and Scrutiny Management Committee on: **19/09/22**

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/08/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2022/23 Monitor 1

**Description:** Purpose of report: To provide members with an update on the capital programme.

The Executive will be asked to note the issues, recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 08/08/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2022/23 Monitor 1

### Call-In

If this item is called-in, it will be considered by the **25/07/22**  
Corporate and Scrutiny Management Committee on: **19/09/22**

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/08/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City Centre Access – Security Measures – update including tender return

**Description:** Purpose of Report: The report will provide an update on progress of the proposed security measures (Hostile Vehicle Measures) scheme. The proposed scheme is being tendered and prices should be returned by the time of the meeting, it will detail any cost pressures since the last forecast and give more certainty on cost.

The report will provide an update on the scheme including the procurement process. The report will inform Members about the programme of work and what can be achieved in the months ahead.

Given that Christmas 2022 is approaching, the project team will confirm the contractors assessment of what is deliverable and what temporary arrangements will be needed.

The report will ask Members to note progress on the scheme and give delegated authority for the Director of Environment, Transport and Planning to accept the winning tender in order to make an award to the contractor to commence work in line with the anticipated programme.

This item has been deferred to 18 August 2022 the reason for this is as stated: The contractors tendering for the work have requested more time to enable them to submit prices therefore the report has been delayed to accommodate this request.

**Wards Affected:** Guildhall Ward

**Report Writer:** Gary Frost, **Deadline for Report:** 18/07/22  
Catherine Higgins

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Gary Frost, Major Transport Project Manager, Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

gary.frost@york.gov.uk, catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council

incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

#### **Process:**

Consultation Process: Consultation on the HVM project and the Traffic Regulation Order changes have been reported to previous meetings. No further consultation has been conducted. Although businesses directly affected by the trial holes at the proposed location of the measures, were contacted prior to this work starting. Further contact will follow as the construction programme is developed.

The general public, key stakeholders and statutory consultees – all reported previously. As the construction programme is developed a communications plan will follow to include general publicity as well as targeted contact with those directly affected by the works and the restrictions that will be enforced by the measures.

#### **Consultees:**

**Background Documents:** City Centre Access – Security Measures – update including tender return  
Part Exempt notice - City Centre Access – Security Measures – update including tender return -

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/08/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Emergency Planning Shared Service Collaboration Agreement between City of York Council and North Yorkshire County Council

**Description:** Purpose of Report: An Officer decision was made in consultation with the relevant Executive Member to enter into a pilot shared service arrangements with North Yorkshire County Council. Executive will be updated on the pilot and asked to consider ongoing arrangements:

The Executive will be asked to consider options to either; terminate the arrangement allowing for a required 6 month termination process and revert to previous arrangements by 31st March 2023 or to continue the arrangement for a shared service between the Authorities.

**Wards Affected:** All Wards

**Report Writer:** Steve Ball

**Deadline for Report:** 08/08/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Steve Ball

steve.ball@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The Local Resilience Forum are aware of the new ways of working and the Deputy Leader whose Portfolio this falls within was briefed on the pilot.

**Consultees:**

**Background Documents:** Emergency Planning Shared Service Collaboration Agreement between City of York Council and North Yorkshire County Council

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22  
19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 06/09/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Heworth Without Multi-use games area (MUGA)

**Description:** Purpose of Report: to present options for the installation of a MUGA in Heworth Without using Section 106 funding allocated through the Hungate development.

The Executive Member will be asked to launch a consultation on where the MUGA should be sited.

**Wards Affected:** Heworth Without Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Charlie Croft, Assistant Director of Customer and Communities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The report will initiate the consultation process. Consultees are local residents and key stakeholders in relation to potential sites including the Parish Council.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 07/09/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Green Streets

**Description:** Purpose of Report: To report on the outcome of the York Green Streets opportunity mapping exercise (urban street trees) and the next steps.

The Executive Member will be asked to note the outcome of the mapping exercise and progress made to date in planning for the expansion of York's non woodland treescape.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Director of Governance

**Contact Details:** Paul McCabe

paul.mccabe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Relevant internal consultees such as Public realm, Communities and carbon reduction teams – briefed on the outcome of the mapping exercise and ideas sought.

Consultees:  
Public realm team  
Carbon reduction team  
Community team

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/09/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Update on Community Asset Transfer Affecting Community and Parks Assets

**Description:** Purpose of Report: This report presents the responses received, following publication of the Notices, under Section 123 of the Local Government Act 1972 for the disposal of council assets which are located within open spaces. Responses have been received in respect of properties at; 159 Mount Vale; 103 Heslington Road; Land at Mayfields South; Rowntree Park Tennis Pavilion & Land at Chapmans Pond.

The report makes recommendations in reply to those representations made and seeks a decision from the Executive on those recommendations.

The Executive will be asked to note the comments received, and continue with the disposal of the assets

**Wards Affected:** Dringhouses and Woodthorpe Ward; Fishergate Ward; Micklegate Ward

**Report Writer:** Dave Meigh **Deadline for Report:** 05/09/22

**Lead Member:** Executive Member for Culture, Leisure and Communities, Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Tim Bradley, Nick Collins, Head of Property, Dave Meigh

tim.bradley@york.gov.uk, nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** None, the paper is a result of consultation carried out through the statutory Press notices

### Consultees:

**Background Documents:** Update on Community Asset Transfer Affecting Community and Parks Assets

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/10/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/09/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

**Description:** Purpose of Report: It is a statutory requirement for the Director of Public Health to produce an independent annual report on the health of the city. The report will be presented to Executive members, covering 2020-22 and with the theme of 'York: the Pandemic Years'.

**Wards Affected:** The Executive will be asked to consider and note the report.  
All Wards

**Report Writer:** Sharon Stoltz      **Deadline for Report:** 05/09/22

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** The Executive will be recommended to note and endorse this report.

**Process:** Not applicable – Statutory report

### Consultees:

**Background Documents:** Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

### Call-In

If this item is called-in, it will be considered by the      25/07/22  
Corporate and Scrutiny Management Committee on:      19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/09/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Enhanced Partnership for Bus Services

**Description:** Purpose of Report: To request approval for the York Enhanced Partnership Plan and Scheme, a binding statutory partnership agreement between the council and bus operators which will:

- replace the existing voluntary York Quality Bus Partnership;
- act as the delivery scheme for the council's Bus Service Improvement Plan; and
- comply with the DfT requirement for BSIP recipients to have an Enhanced Partnership in place.

The Executive will be asked to approve the final text of the York Enhanced Partnership Plan and Scheme, enabling it to take legal effect from 19th September.

**Wards Affected:** All Wards

**Report Writer:** Sam Fryers **Deadline for Report:** 05/09/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Sam Fryers

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Consultation Process: The statutory 'bus operator objection' period runs from 8th July until 5th August, following which a 28-day statutory consultation period will take place, with stakeholders and the public invited to provide their views on the planned scheme. It is a legal requirement that the operator objection period must be completed ahead of commencing the statutory stakeholder consultation period.  
Consultees: Bus operators, neighbouring local transport authorities, York residents, passenger representation and user groups, disability groups, the Traffic Commissioner for the North East of England, the Competition and Markets Authority.

**Consultees:**

**Background Documents:** Enhanced Partnership for Bus Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22  
19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/09/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2022/23

**Description:** Purpose of Report:  
1. The council is required to produce an annual food service plan to satisfy the statutory requirements within the Food Law Code of Practice which is overseen by the Food Standards Agency (FSA).  
2. It is recommended that the service plan is approved at a level which ensures local transparency and accountability.  
  
This report sets out the annual food service plan as well as a review of last year's performance including the number of food safety and food standards inspections undertaken.  
  
The Executive Member will be asked to approve the food service plan.  
Reason: This will ensure that the council has a plan to fulfil its obligations under the Food Law Code of Practice.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**  
**Lead Member:** Executive Member for Economy and Strategic Planning  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Anthony Dean, Principal Environmental Protection Officer  
  
anthony.dean@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

### Making Representations:

**Process:** Not Applicable.

### Consultees:

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 01/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22